



LANCASTER CITY COUNCIL

Promoting City, Coast & Countryside

Forthcoming Key Decisions

**TO BE TAKEN DURING DECEMBER 2023 &
JANUARY 2024**

LANCASTER CITY COUNCIL

FORTHCOMING DECISIONS

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Cabinet Member(s) with Special Responsibility	Decision	Date Decision Due
Cabinet Member with particular responsibility for Finance and Resources	Budget & Policy Framework Update 2024/25 to 2028/29 including Capital Programme, Capital Strategy & Treasury Management Strategy	16 January 2024
Cabinet Member with particular responsibility for Finance and Resources	Corporate Fees & Charges Review 2024/25	16 January 2024
Cabinet Member with particular responsibility for Housing & Homelessness (Deputy Leader)	Housing Revenue Account and Capital Programme	16 January 2024
Cabinet Member with particular responsibility for Environmental Services	Procurement of Additional REEN Bin Sensor Technology	15 December 2023

Notice is hereby given that the decision(s) listed below and detailed on the attached notices are likely to be taken in private at the meeting indicated. For further information on why these matters will be considered in private, please see the description on the individual notice(s).

Cabinet Member(s) with Special Responsibility	Decision	Date Decision Due
Cabinet Member with particular responsibility for Housing & Homelessness (Deputy Leader)	Decision to consider sustainability of Council Housing dwelling block	16 January 2024
Cabinet Member with particular responsibility for Housing & Homelessness (Deputy Leader), Cabinet Member with particular responsibility for Regeneration, Skills and Digital Innovation	Lancaster Canal Quarter Early Phase Housing Regeneration Proposals: Nelson Street Preferred Developer Tender Outcome	16 January 2024

Should you wish to make any representations in relation to the meeting being held in private for the consideration of the above item, you should contact: Democratic Support, Lancaster City Council, Lancaster Town Hall, Dalton Square, Lancaster, LA1 1PJ or email democracy@lancaster.gov.uk

Subject to any prohibition or restriction on their disclosure, any background papers relating to these forthcoming key decisions will be available electronically 5 days prior to the decision being taken and can be accessed using the following [Link here](#)

Alternatively copies of, or extracts from these documents may be requested from Democratic Support, Lancaster City Council, Town Hall, Dalton Square, Lancaster, LA1 1PJ or email democracy@lancaster.gov.uk. Other documents relevant to these matters may be submitted to the decision maker and can be requested from Democratic Support, contact details above, as they become available.

Cabinet Members: Councillors Phillip Black (Chair), Caroline Jackson, Joanne Ainscough, Gina Dowding, Tim Hamilton-Cox, Peter Jackson, Jean Parr, Catherine Potter, Nick Wilkinson and Jason Wood

Mark Davies
Chief Executive

Publication Date: 08 December 2023

Decision to be taken by Cabinet

ITEM FOR DECISION:	Budget & Policy Framework Update 2024/25 to 2028/29 including Capital Programme, Capital Strategy & Treasury Management Strategy
SERVICE:	Resources
WARD:	All Wards
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Cabinet Member with particular responsibility for Finance and Resources
REASON KEY DECISION:	Financial Threshold
DECISION TO BE MADE:	As part of the current budget and planning process, issues that require key decisions to be taken may well arise
DATE OF CABINET MEETING	16 January 2024
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Paul Thompson, Chief Officer - Resources and Section 151 Officer Tel: 01524 582603 pthompson@lancaster.gov.uk

Decision to be taken by Cabinet

ITEM FOR DECISION:	Corporate Fees & Charges Review 2024/25
SERVICE:	Resources
WARD:	All Wards
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Cabinet Member with particular responsibility for Finance and Resources
REASON KEY DECISION:	Financial and Community Impact
DECISION TO BE MADE:	A review of the existing policy will be undertaken, through which Cabinet can determine any specific aspects or areas for action, as appropriate
DATE OF CABINET MEETING	16 January 2024
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Paul Thompson, Chief Officer - Resources and Section 151 Officer Tel: 01524 582603 pthompson@lancaster.gov.uk

Decision to be taken by Cabinet

ITEM FOR DECISION:	Housing Revenue Account and Capital Programme
SERVICE:	Chief Officer - Resources
WARD:	All Wards
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Cabinet Member with particular responsibility for Housing & Homelessness (Deputy Leader)
REASON KEY DECISION:	Financial and Community Impact
DECISION TO BE MADE:	This report provides an update on the council housing budgetary position and seeks Cabinet's decisions on council housing rent levels for 2024/25 and targets for future years. It also seeks approval of Cabinet's supporting revenue budget and capital programme proposals for referral on to Budget Council, in order to complete the HRA budget setting process for 2024/25
DATE OF CABINET MEETING	16 January 2024
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Paul Thompson, Chief Officer - Resources and Section 151 Officer Tel: 01524 582603 pthompson@lancaster.gov.uk

Decision to be taken by Cabinet

ITEM FOR DECISION:	Decision to consider sustainability of Council Housing dwelling block
DECISION TO BE TAKEN IN PRIVATE	This report is exempt from publication by virtue of paragraph 3, of Schedule 12a of the Local Government Act 1972 <i>(3) Information relating to the financial or business affairs of any particular person (including the authority holding the information)</i>
SERVICE:	Housing & Property
WARD:	Skerton Ward
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Cabinet Member with particular responsibility for Housing & Homelessness (Deputy Leader)
REASON KEY DECISION:	Financial and Community Impact
DECISION TO BE MADE:	To seek Cabinet decision on the future sustainability of Council Housing dwelling block in view of maintenance liabilities and other costs
DATE OF CABINET MEETING	16 January 2024
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Peter Linsley, Council Housing Service Support Manager plinsley@lancaster.gov.uk

Decision to be taken by Cabinet

ITEM FOR DECISION:	Lancaster Canal Quarter Early Phase Housing Regeneration Proposals: Nelson Street Preferred Developer Tender Outcome
DECISION TO BE TAKEN IN PRIVATE	This report is exempt from publication by virtue of paragraph 3, of Schedule 12a of the Local Government Act 1972 <i>(3) Information relating to the financial or business affairs of any particular person (including the authority holding the information)</i>
SERVICE:	Sustainable Growth
WARD:	Castle Ward
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Cabinet Member with particular responsibility for Housing & Homelessness (Deputy Leader), Cabinet Member with particular responsibility for Regeneration, Skills and Digital Innovation
REASON KEY DECISION:	Financial and Community Impact
DECISION TO BE MADE:	To consider the outcome of the reissued Nelson Street site preferred developer competition and next steps in securing housing delivery.
DATE OF CABINET MEETING	16 January 2024
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Paul Rogers, Senior Regeneration Officer Tel: 01524 582334 progers@lancaster.gov.uk

Decision to be taken by Individual Cabinet Member

In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, Part 3, notice is hereby given of a forthcoming key decision where the publication of the intention to make a key decision under regulation 9 is impracticable and the decision will be made under regulation 10. The Chair of the Overview and Scrutiny Committee has been notified. The Chief Executive has been requested to waive call-in on this item and if so minded will consult with the Chair of Overview & Scrutiny to this effect. The reason for the urgency is that the supplier (REEN) have provided the Council with a time-limited option relating to further sensor procurement, along with continued support via their optimising 'Hub' system. This time frame has been extended to allow for budgetary considerations, however we have been informed that this will expire as of Friday 15th December 2023.

ITEM FOR DECISION:	Procurement of Additional REEN Bin Sensor Technology
SERVICE:	Environment & Place
WARD:	All Wards
DECISION MAKER:	Cabinet Member with particular responsibility for Environmental Services
REASON KEY DECISION:	Financial and Community Impact
DECISION TO BE MADE:	<p>Award a contract for extended provision of current litter bin sensor technology.</p> <p>We currently have 189 sensors deployed within litter bins in the District, however, due to the successful trial and the efficiencies delivered, we would like to extend the coverage of sensors to enable litter bin sensors to be installed across the remaining litter bins. We therefore wish to proceed with the procurement of a further 1000 sensors.</p>
DATE FOR INDIVIDUAL CABINET MEMBER DECISION	15 December 2023
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Carly Sparks, Public Realm Improvement Lead csparks@lancaster.gov.uk

